

JOINT ICT COMMITTEE

MINUTES OF MEETING HELD ON TUESDAY, 10 JUNE 2025

Present:

Councillor Joseph Birkin
Councillor David Bennett

Councillor Pat Kerry
Councillor David Hughes

Also Present:

N Astle
A Bryan

Assistant Director of ICT
Governance Manager

JIC/1 Appointment of Chair

/25-

26 RESOLVED – That Councillor David Bennett (BDC) be appointed Chair of the Joint ICT Committee for the 2025/26 Municipal Year.

Councillor David Bennett in the Chair

JIC/2 Appointment of Vice Chair

/25-

26 RESOLVED – That Councillor David Hughes (DDDC) be appointed Vice-Chair of the Joint ICT Committee for the 2025/26 Municipal Year.

JIC/3 Apologies for Absence

/25-

26 Apologies for absence had been received from Councillors Jayne Barry (NEDDC), Neil Baker (NEDDC), Donna Hales (BDC), Andy Nash (DDDC), Jane Yates (BDC).

Councillor Pat Kerry attended as a substitute in place of Councillor Jayne Barry.

JIC/4 Minutes of the Last Meeting

/25-

26 RESOLVED – That the Minutes of the meeting held on 10 February 2025 be approved as a true record.

JIC/5 Appointment of Secretary of the Joint ICT Committee

/25-

26 RESOLVED – That the Assistant Directors of Governance and Monitoring Officer for Bolsover District Council and North East Derbyshire District Council be appointed as Secretary of the Joint ICT Committee for the 2025/26 Municipal Year.

JIC/6 Appointment of Treasurer of the Joint ICT Committee

/25-

26 RESOLVED – That the Section 151 Officers for Bolsover District Council and North East Derbyshire District Council be appointed as Treasurer to the Joint ICT

Committee for the 2025/26 Municipal Year.

JIC/7 Appointment of Auditor for the Joint ICT Committee

/25-

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RESOLVED – That the Internal Audit Consortium Manager, Derbyshire Dales District Council, be appointed as Auditor to the Joint ICT Committee for the 2025/26 Municipal Year.

JIC/8 Quarterly Report of the Joint ICT Service

/25-

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The Committee received a quarterly service update for 2024/2025 Quarter 4. This included statistics on calls received and responded to by the Joint ICT Service, as well as details surrounding the Key Performance Indications (KPIs); incidents resolved within target time, incidents resolved on first contact and the level of resource utilisation across the Joint ICT Service.

The Assistant Director of ICT reported that the number of calls outstanding had reduced after extra resource had been put to this and staffing levels had improved. It was also reported that new reporting would be considered for incidents resolved at first contact to identify any reoccurring issues.

RESOLVED – That the report be noted.

JIC/9 Exclusion of Public

/25-

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RESOLVED – That the public be excluded from the meeting during discussion of the following item(s) of business to avoid the disclosure to them of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006).

JIC/1 Quarterly Report of the Joint ICT Service

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The Committee received further details of the quarterly service update report for 2024/2025 Quarter 4. The report set out details of ongoing projects, details of outages, budget monitoring, risks, security and service development.

The Committee discussed the current projects and the level of staffing.

The Committee requested further information on the systems each Council had in place, and to start looking at what work would be required for Local Government Reorganisation (LGR). It was suggested that this could be picked up in early 2026 once the LGR submission deadline had passed.

RESOLVED – That the report be noted.

JIC/1 Date of Next Meeting

1/25-

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The next meeting was scheduled to be held on 18 November 2025 at 1pm at Derbyshire Dales District Council.